



# महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

दिंडोरी रोड, म्हसळ, नाशिक - ४२२००४ Dindori Road, Mhasrul, Nashik - 422004

E-mail: examadmin@muhs.ac.in / Website: www.muhs.ac.in

स्वास्थ्यं वाचा अभ्युत्तं महोत्सव

**डॉ. संदीप सिताराम कडू**

एम.बी.बी.एस., एम.डी. (न्यायवैद्यकशास्त्र), एम.बी.ए.,  
पी.जी.डी.एच.एम., पी.जी.डी.एम.एल.एस., सी.एफ.एम.जे.

**परीक्षा नियंत्रक**

**Dr. Sandeep Sitaram Kadu**

M.B.B.S., M.D. (Forensic Medicine), M.B.A.,  
P.G.D.H.H.M., P.G.D.M.L.S., C.F.M.J.

**Controller of Examinations**

O. No. MUHS/XA/3674/2023

Date: 13/06/2023

**Circular No. 26/2023**

## **ADDITIONAL (MINI) CONVOCATION 2023**

It is notified to all the Deans / Principals & students of all the affiliated Colleges/Institutions of the University that, as per the provision under section 80 and the Statute No. 03/2002, the approval to hold the Additional (Mini) Convocation in absentia on 13/07/2023 has been accorded by the Hon'ble Chancellor of the University. **Accordingly, the Additional (Mini) Convocation in absentia will be held on 13/07/2023.**

In the said Convocation, the Degree/ Diploma will be conferred to the eligible Ph.D. candidates, Post Graduate Degree & Diploma courses students and Under Graduate courses students who would be completing their internship training after the regular Convocation till the previous day of the Additional (Mini) Convocation (i.e. 12/07/2023). The Degree/Diploma Certificates will be issued to the students in absentia only and will be sent to their respective colleges.

Eligible students are advised to download the Application Form, which is available on University website (www.muhs.ac.in). The applications duly completed in all respects will only be accepted. The applications should reach to the Controller of Examination **on or before 19/06/2023.**

It is further informed that, those candidates who fail to submit their application within stipulated time period and application received at a later date will attract late fee charges mentioned in University Circular dated 21/03/2014.



**(Dr. Sandeep Sitaram Kadu)**  
**Controller of Examinations**



# MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK

## ADDITIONAL (MINI) CONVOCATION 2023

### IMPORTANT INFORMATION AND INSTRUCTIONS FOR STUDENTS

- 1) An Additional (Mini) Convocation of Maharashtra University of Health Sciences, Nashik is scheduled on 13/07/2023.
- 2) The following students will be eligible for award of Degree/Diploma in the said Convocation.
  - (a) All Post Graduate Degree and Diploma courses students passed in Winter-2022 session examinations as well as Ph.D. students who have been declared eligible for award of Ph.D. degree upto 12/07/2023.
  - (b) Post Graduate M. Sc. (Pharmaceutical Medicine) courses students passed in Winter-2022 and Summer-2023 session examinations.
  - (c) All Under Graduate courses students (MBBS, BDS, BAMS, BUMS, and BHMS, BASLP, B.Sc. in Paramedical Technology) in Winter-2021 session exams and completed/ completing one year internship training up to 12/07/2023.
  - (d) Bachelor of Optometry courses students passed in Summer-2021 and Winter-2021 session examinations.
  - (e) All Under Graduate courses students (OT, PT and B.P.O.) passed in Summer-2022 session examinations and completed/completing six months internship training up to 12/07/2023.
  - (f) Under Graduate Nursing courses students passed in Winter-2022 session examinations.
  - (g) All Fellowship and certificate courses passed earlier.
- 3) **The Degree/Diploma Certificates will be issued to the students in absentia only.**
- 4) **After the said Convocation, the Degree/Diploma Certificates of these students, who have submitted their application within stipulated time period, will be sent to their concerned colleges.**
- 5) The eligible students shall send application form to the University in prescribed format available on University website (www.muhs.ac.in) duly completed in all respects.



(Dr. Sandeep Sitaram Kadu)  
Controller of Examinations



**महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक**  
**MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK**

दिंडोरी रोड, म्हस्रुळ, नाशिक-४२२००४, Dindori Road, Mhasrul, Nashik-422004

Email: [coe@muhs.ac.in](mailto:coe@muhs.ac.in), [examadmin@muhs.ac.in](mailto:examadmin@muhs.ac.in) Website: [www.muhs.ac.in](http://www.muhs.ac.in)

Tel: **MBBS-0253-2539216/138**, **BDS-0253-2539217/261**, **BAMS/BUMS-0253-2539218/210**,  
**BHMS-0253-2539225**, **ALLIED-0253-2539221**, **PG Courses-0253-2539253**

**Application for Degree / Diploma Certificate**

(Before filling this form, please read the instructions given at the end. Fill up the form in **CAPITAL** letters only.)

To,

**The Registrar,**  
Maharashtra University of Health Science,  
Nashik

Affix a  
photograph of  
size 35mm  
x45mm duly  
signed across  
& attested by  
Dean/  
Principal of  
the concerned  
college

**Mandatory Enclosures**

- (i) Attested photo copy of Final Year Passing Certificate.
- (ii) Attested photo copy of Internship Completion Certificate issued by the University.
- (iii) Attested copy of XII Std. Statement of Marks/Passing Certificate.
- (iv) One additional passport size photograph.

Sir,

I hereby apply for Degree / Diploma certificate of the University at the ensuing Convocation Ceremony, to be held in the month of . . . . .

**PERSONAL DETAILS**

- 1) Applicant's Full Name (as per XII Std. Statement of Marks or XII Std. Passing Certificate. One block to be kept blank between two words)


- 2) Name in Devnagri Script (Marathi) . . . . .
- 3) Sex: Male  Female
- 4) Phone: . . . . . Mobile: . . . . . Email Id: . . . . .
- 5) Postal Address: . . . . .  
. . . . .  
. . . . . PIN Code . . . . .
- 6) College Code: . . . . . Name of College: . . . . .
- 7) Course : . . . . . Month & Year of passing final year: . . . . .
- 8) University PRN. . . . . Final year Seat No.: . . . . .
- 9) Convocation Attendance Status  (P -In Person, A -In Absentia)

**DECLARATION BY THE CANDIDATE**

I have carefully read & noted the Instructions to the applicant, before filling up this form. I declare that the information given above is true and correct to the best of my knowledge and belief. I undertake that I shall be responsible and accountable for any omission/errors and wrong/incomplete entries made by me in this form.

**Place :**  
**Date :**

**Signature of Applicant**

**INSTRUCTIONS TO THE APPLICANT**

- 1) Incomplete forms and forms without attested photo copies of Final Year Passing Certificate, Internship Completion Certificate issued by the University and XII Std Statement of Marks or Passing Certificate and additional passport size photograph, will not be accepted.
- 2) The acknowledgment of this form should be preserved carefully and produced at the time of collection of the Degree/Diploma Certificate on the day of the Convocation Ceremony, or as and when the Degree/Diploma Certificate is collected.
- 3) Any complaint, regarding non-receipt of Degree/Diploma Certificate, (viz. Name, College, Class, Subject, Final Year of Passing, etc.), will be entertained within a period of three months from the date of the concerned Convocation Ceremony. **No complaints will be entertained after the specified period.**
- 4) Two identical passport size photographs (size 35 mm X 45 mm), of which one duly attested by Dean/Principal of the concerned college should be pasted on the form at the space provided for it and other photograph should be enclosed in a small envelope and attached with the application. The name, course and University PRN should be mentioned on the reverse side of photo. No photograph, other than the stipulated size i.e. 35mm X 45mm (Visa type), will be accepted.
- 5) Please check the details of Convocation Ceremony on the University web site<[www.muhs.ac.in](http://www.muhs.ac.in)>, which will be notified one month in advance from the date of Convocation Ceremony.
- 6) Candidates are advised to collect his / her degree certificate within one year from the date of convocation or else retention fee will be charged as per University rules prescribed from time to time.

**For Official Use only**

The applicant's name, academic and other details as stated in this application have been checked with the office record and found to be correct/incorrect.

Acknowledgement/Discrepancy letter no. . . . . issued.

**I/c Faculty**

**NAME & POSTAL ADDRESS OF THE APPLICANT**

(To be filled in by the Candidate)

. . . . .  
. . . . .  
. . . . .  
. . . . . .PIN Code . . . . .

**ACKNOWLEDGEMENT SLIP**

(For Official Use only)

Convocation application in respect of . . . . .  
PRN. . . . . has been duly received and found to be correct

in all respects. Degree/Diploma Certificate will be issued **in person** to the applicant on production of this receipt and photo identity **OR** to the blood relatives, i.e. Father/Mother/Brother/Sister, of the applicant on production of their photo identity and an authority letter from the applicant, on the day of the Convocation Ceremony or any working day, after a month of the Convocation Ceremony.

**I/c Faculty**



**महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक**  
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दिंडोरी रोड, म्हस्रुळ, नाशिक-४२२००४, Dindori Road, Mhasrul, Nashik-422004

Email: coe@muhs.ac.in, examadmin@muhs.ac.in / Website: www.muhs.ac.in

**Tel : PG Medical: 0253-2539252/258, PG Dental: 0253-2539259/254, PG Ayurved: 0253-25392255, PG Homoeopathy: 0253-2539256, PG ALLIED: 0253-2539253/267**

**Application for PG Degree / PG Diploma Certificate. To be filled & submitted by the successful candidate immediately after declaration of Final Year result.** (Before filling this form, please read the instructions given at the end. Fill up the form in CAPTAL letters only)

Affix a photograph of size 35mm x45mm duly signed across & attested by Dean/Principal of the Concerned college.

To,  
**The Registrar,**  
Maharashtra University of Health Sciences,  
Nashik.

**Mandatory Enclosures:-**

- (i) Attested photo copy of Passing Certificate (PG Degree / PG Diploma).
- (ii) One additional photograph.
- (iii) Attested photo copy of UG Degree Passing Certificate / UG Degree Marks Statement.

**Sir,**

I hereby apply for PG Degree / PG Diploma certificate of the University at the ensuing convocation, to be held in the month of November / December / March /April, 20\_\_\_\_\_

**PERSONAL DETAILS**

- 1) Applicant's Full Name in English (as per UG Degree Certificate) (one block Should be kept blank between two words)

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- 2) Name in Devnagri Script (Marathi): \_\_\_\_\_  
3) Sex : (Male  Female ) Phone No.: \_\_\_\_\_ Mobile No : \_\_\_\_\_  
4) Address for Correspondence: \_\_\_\_\_ Email Id : \_\_\_\_\_

\_\_\_\_\_ Pin Code \_\_\_\_\_

- 5) Name of College / Institute: .....  
6) College Code: ..... Month & Year of Passing final year: .....  
7) University Permanent Registration No. .... Seat No.: .....  
8) Convocation Attendance Status  ( P – In Person, A – In Absentia )

**DECLARATION BY THE CANDIDATE**

I have carefully read & noted the Instructions, before filling in this form. I declare that the information given above is true and correct to the best of my knowledge and belief. I undertake that I shall be responsible for any omission / errors and wrong / incomplete entries made by me in this form.

**Place:**

**Date :**

**Signature of Applicant**

## INSTRUCTIONS TO THE APPLICANT

- 1) Incomplete forms and forms without attested photo copies of Final year passing Certificate, UG Degree Passing certificate / UG Degree Marks Statement, will not be accepted.
- 2) The acknowledgement of this form should be preserved carefully and produced at the time of collection of the PG Degree / PG Diploma Certificate on the day of the convocation, or as and when the same is collected.
- 3) Any complaint, regarding non-receipt of PG Degree \ PG Diploma Certificate or correction in Name, College, Class, Subject, Year of Passing, etc., will be entertained within a period of three months from the date of the concerned convocation. No complaints will be entertained after the Specified period.
- 4) Two identical visa type photograph (size 35mm X 45mm). Of which one duly attested by Dean / Principal of concerned college and should be pasted on the form at the space provided for it and other photograph should be enclosed with application mentioning the course, name and permanent registration Number on the reverse side. No photograph other than the stipulated size i.e. 35mm X 45mm (Visa type) will be accepted.
- 5) Please check the details of convocation programme on University web site <[www.muhs.ac.in](http://www.muhs.ac.in)>, which will be notified one month in advance from the date of convocation Ceremony.
- 6) Candidates are advised to collect his / her degree certificate within one year from the date of convocation or else retention fee will be charged as per University rules prescribed from time to time.

### For Office use only

The applicant's name, Academic and other details as stated in this application have been checked with the office record and have been found correct/ incorrect. Acknowledgement/ observation letter issued vide letter No ----- dated -----

**In-charge Faculty**

### NAME & ADDRESS OF THE CANDIDATE

(to be filled in by the Candidate)

-----  
-----  
-----

----- Tal.: ----- Dist.: ----- Pin code.: -----

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### ACKNOWLEDGEMENT SLIP

Convocation Application in respect of -----  
PRN-----Course-----has been duly received and found correct in all respects. Degree will be issued in person to the student on production of this receipt and photo identity, to the blood relatives (Father/Mother/Sister/Brother) of the student on production of their photo identity and the authority letter issued by the concerned student on the day of convocation or any working day after one month from the date of convocation.

**In-charge Faculty**



# महाराष्ट्र आरोग्य विज्ञान विद्यापीठ, नाशिक

**MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES, NASHIK**

दिंडोरी रोड, म्हसळ, नाशिक-४२२००४ Dindori Road, Mhasrul, Nashik-422004

Tel: 0253-26659253/267, e-mail: phdexam@muhs.ac.in, Website: www.muhs.ac.in

## Application for Ph.D. & M.Phil Degree Certificate.

To be filled & submitted by the successful candidate

(Before filling this form, please read the instructions given at the end.)

Fill up the form in CAPTAL letters only)

Affix a photograph  
of size 35mm  
x45mm duly signed  
across  
& attested by  
Dean/Principal of  
the Concerned  
college.

To,  
**The Controller of Examinations,**  
Maharashtra University of Health Sciences,  
Nashik.

- Two additional photograph.
- Details of Convocation Fees
- Original No Objection letter issued by Concern Research Centre.
- Attested photocopy of Post Graduate Degree Certificate.
- Attested photocopy of Ph.D. Result Notification published by MUHS. (for Ph.D. candidate only)
- Attested photocopy of letter of Permanent Registration Number (PRN) issued by MUHS. (for Ph.D. candidate)
- Attested Photocopy of Statement of Marksheet & Passing Certificate. (for M.Phil Candidate)

Sir,

I hereby apply for Ph.D. /M.Phil. Degree Certificate of the University at the ensuing convocation, to be held in the month of \_\_\_\_\_ 20\_\_\_\_

### PERSONAL DETAILS

- 1) Applicant's Full Name in English (as per PG Degree Certificate) (one block Should be kept blank between two words)

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- 2) Name in Devnagri Script (Marathi): \_\_\_\_\_

- 3) Sex : (Male  Female  ) Phone No.: \_\_\_\_\_ Mobile No : \_\_\_\_\_

- 4) Address for Correspondence: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin Code: \_\_\_\_\_

- 5) Name of College /Research Institute in English \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 6) Name of the College/ Research Institute (Marathi) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 7) Name of the Subject/Specialty in English: \_\_\_\_\_

- 8) Name of the Subject/Specialty in Marathi: \_\_\_\_\_

- 9) College Code: \_\_\_\_\_ Date of Final Ph.D. Viva Voce: \_\_\_\_\_

- 10) University Permanent Registration No. \_\_\_\_\_

- 11) Convocation Attendance Status  ( P – In Person, A – In Absentia )

## DECLARATION BY THE CANDIDATE

I have carefully read & noted the Instructions, before filling in this form. I declare that the information given above is true and correct to the best of my knowledge and belief. I undertake that I shall be responsible for any omission / errors and wrong / incomplete entries made by me in this form.

**Place:**

**Date :**

**Signature of Applicant**

### INSTRUCTIONS TO THE APPLICANT

- 1) Incomplete forms and forms without attested photo copies Mandatory enclosures, will not be accepted.
- 2) The acknowledgement of this form should be preserved carefully and produced at the time of collection of the Ph.D./M.Phil Degree Certificate on the day of the convocation, or as and when the same is collected.
- 3) Any complaint, regarding non-receipt of Degree Certificate or correction in Name, College, Class, Subject, Year of Passing, etc., will be entertained within a period of three months from the date of the concerned convocation. No complaints will be entertained after the Specified period.
- 4) Two identical visa type photograph (size 35mm X 45mm). Of which one duly attested by Dean/ Principal of concerned college and should be pasted on the form at the space provided for it and other photograph should be enclosed with application mentioning the course, name and permanent registration Number on the reverse side. No photograph other than the stipulated size i.e. 35mm X 45mm (Visa type) will be accepted.
- 5) Please check the details of convocation programme on University web site <[www.muhs.ac.in](http://www.muhs.ac.in)>, which will be notified one month in advance from the date of convocation Ceremony.
- 6) Candidates are advised to collect his / her degree certificate within one year from the date of convocation or else retention fee will be charged as per University rules prescribed from time to time.

#### For Office use only

The applicant's name, Academic and other details as stated in this application have been checked with the office record and have been found correct/ incorrect. Acknowledgement/ observation letter issued vide letter No ----- dated -----

**In-charge Faculty**

#### NAME & ADDRESS OF THE CANDIDATE

(to be filled in by the Candidate)

-----  
-----  
----- Pin code.: -----

#### ACKNOWLEDGEMENT SLIP

Convocation Application in respect of -----  
PRN-----Course-----has been duly received and found correct in all respects. Degree will be issued in person to the student on production of this receipt and photo identity, to the blood relatives (Father/Mother/Sister/Brother) of the student on production of their photo identity and the authority letter issued by the concerned student on the day of convocation or any working day after one month from the date of convocation.

**In-charge Faculty**